**Position Title:**

**Kin Week Coordinator or Committee Member**

**Summary**

The Kin Week event are multiple kinesiology-related challenges and activities over a 5-day period for Kin students of all years. This week really test the physical and mental abilities of Kin students all the while having fun and bond within the Kin-munity. As a committee member, you will ideate and help deliver these events helping with tasks such as logistics, promotion, and external relations. As a coordinator you will help lead your committee, with guidance from the VP Student Life, on bringing this event to life.

**Application & Position Details**

* **Position Available:** Kin Week Coordinator (2), Kin Week Committee Member (not specified)
* **Position Length:** Nov 1st, 2018 –Jan 31st, 2018
* **Commitment:** 2 – 4 hours per week
* **Application Deadline:** Sunday, September 16, 2018 at 11:59 PM
* **Contact:**  For any questions, please e-mail Brandon Lam and Olivia Tobias at kus.soco@gmail.com
* **Note:** This is a volunteer position.

**Essential Duties and Responsibilities**

* Coordinating and collaborating with the rest of the Kin Week Team and VP Student Life to plan, promote, and facilitate this event.
* Promote and engage students in the School of Kinesiology.
* Communicate and build strong relationships with organizations/groups that are participating in the event and ensuring they are informed of event details.
* Any set up and take down on the days of each event.

**Qualifications**

The ideal candidate will have:

* Previous experience with event planning
* Strong professional communication skills
* Good leadership and teamwork skills
* Proficient time management and organizational skills
* Desire to improve their professional development
* A desire to foster a respectful and inclusive environment and be a positive role model for students in Kinesiology

If you’re interested in applying as a Kin Week Coordinator or Committee Member, please fill out the application below and submit it to kus.soco@gmail.com. The deadline is September 16th, at 11:59PM. Thank you for your interest and we look forward to reviewing your application!

**Name:**

**Student Number:**

**Email:**

**Phone Number:**

**Year in Kinesiology (2018/2019):**

**Applying as a Coordinator or Committee Member:**

1. Why are you interested in the position of Kin Week Coordinator or Committee Member?
2. What qualities do you possess that would make you the ideal candidate for this position?
3. What past experience do you have that will allow you to be successful in this role?
4. What is a possible event that you would like to create for Kin Week to hold and why?
5. This can be a large time commitment; please list your other commitments for this year.

You’re all done! Thanks for your time.