



## Meeting Agenda

KUS Executive Team 2018-2019

August 21<sup>st</sup> 2018

KUS Office

**Present:** Olivia Tobias (VP Student Life), Brandon Lam (VP Student Life), Sara Cathcart (VP Communications), Delon Chan (VP Academic), Nikol Grishin (VP Finance), Andrew Au (President)

**Absent:** no

**Guests:** no

**Call Meeting to order at:** 9:51

**Motion to adopt the agenda:** Brandon, Nikol

**Approve July 4<sup>th</sup> 2018 minutes:** Andrew, Nikol

### A) President's Remarks

- Meeting with Dr. Boushel
  - o Kin building
  - o Meet with KUS biweekly
- Meeting with Kate Castelo – School of KIN Alumni Engagement
  - o Work with VP Communication and VP Academic
- Imagine Day Welcome to KIN Session

### B) Current Business & Committee Reports

- Each executive will brief the team on anything KUS related that they feel needs to be discussed
- VP Communication
  - o Kin Camp Promotion
  - o Hiring for September
  - o Contact for clothing order
- VP Student Life
  - o Dinner for kinners details
  - o Kinsgiving and boat cruise booking and details
  - o Ski trip brainstorm
- VP Academic
  - o Hired Professional Coordinators
  - o Career Fair date moved
  - o KPAC coaches are hired and training is booked off
  - o PlayCity App



- AMS Academic caucus
- VP Finance
  - Hired AVP Finance
  - Imagine Day sales
- C) Exec Retreat – Aug 24/25**
  - 24<sup>th</sup> = clean up office and organize office
  - 25<sup>th</sup> = team bonding
- D) KIN Camp Leader Retreat Aug 31 – Sept 2**
  - Figuring out logistics
  - Leave at 4
- E) Jump Start Kinesiology Welcome**
  - Wednesday, Aug 29th 2:15 – 4:30
    - Talk at 3:30
    - What we will talk about (intro, advice)
- F) Imagine Day Welcome**
  - Powerpoint presentation
  - Clothing liquidation
- G) Mass Hire**
  - See documents in Slack
    - Look at deadline
  - Send Job Descriptions to VP Communications
  - Facebook event, update website
- H) Office Hours and Term 1 Meeting Time**
  - Start office hours first week and liquidation of clothing first week
- I) Communication**

**Motion to Adjourn the Meeting:** Sara, Delon at 11:30 p.m.